

SPECIAL EVENTS REQUEST FORM

When form is completed, please submit to:

**Denton Police Department
100 N. Third St. Denton, MD. 21629
410-479-1414 fax: 410-479-4930**

**For help advertising your event contact
Main Street Office at 410-479-4305**

Title of Event _____	Date of Event _____	Time of Event _____
Location of Event _____ Description of Event: _____		

Sponsor _____ Mailing Address _____ _____ Phone _____	Contact Person (on site during event) _____ Phone (cell, preferably) _____ _____	Liability Insurance Information (if applicable) Insurance Provider _____ Policy Number _____ Phone _____ (Attach Proof of Insurance)
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Please inform us on your measures to handle the following. If you need assistance from the town services, please indicate below.

Anticipated Draw _____ Restroom Facilities _____

Trash Arrangements _____

Parking (may use map on back of form) _____

Lighting Arrangements (if in evening) _____

Traffic Control (use map on back) _____

Emergency Service (First Aid)

Signage Proposed (including off site) _____

**Please be advised there may be a cost associated with the use of town services*

Applicant Signature _____ Date _____

<input type="checkbox"/> Alcohol Please check box if alcohol is to be served on site.
Check if alcohol is approved by Board of licensed Commissioners. <input type="checkbox"/>
Acknowledgment Signatures Denton Police Department _____ Denton Public Works _____ Town Administrator _____ Main Street Manager

Downtown Denton

